

Date: 21.09.2020 to 29.09.2020 of 21-12-2020 to 18-1-2021

Venue: PRINCIPAL'S CHAMBER

Meeting Agenda:

1. Lock down
2. Online Examination
3. Online class
4. IQAC - Virtual FDP
5. NSRF
6. IQAC - Virtual meeting

MEMBERS PRESENT,

1. DR. S.P. Vijeikumar
2. S. Santhosh
3. B. Prabha
4. M. Selvan
5. M. Revathi
6. D. Vasanthi
7. N. Hyrunnikha

1. AS per the state Government notification every institution must continue lockdown

2. As per the communication received from government of Tamil Nadu principal is instructed all faculty to follow Academic, Central and State Government standard practicing procedures (SOP's) and asked to work from home basis

3. Periyar University sent a communication to all the affiliated colleges to conduct online mode of examination for UG/PG final year from 21.09.2020 to 29.09.2020

4. And also asked to conduct classes through online mode via Google meet platform.

5. All are requested to attend IQAC-virtual FDP program - challenges in online - Admission, classes, and Examinations to be conducted on 11th September - 2020

6. Received NSRF course approval from UGC. As per the communication TPO and HODs department were granted to organize 4 - certification courses.

7. On 30.09.2020, 11 a.m there will be a IQAC virtual meeting organized by Periyar University Salem on Covid-19, Academic activities and examinations

Members present,

1. DR. S.P. VIEJEKUMAR -
2. S. SANTHOSH -
3. B. PRABHA -
4. M. SELVAN -
5. M. REVATHI -
6. D. VASANTHI -
7. N. HYRUNNIKA -

DATE : 7, 15, 20, 26, 28, 31.10.2020, 20th

VENUE : PRINCIPAL'S CHAMBER

MEETING AGENDA :

1. AQAR - SUBMISSION
2. TANSCE - NOTIFICATION
3. TRAINING AND DEMONSTRATION - FIRE SAFETY
4. ESTABLISHMENT OF IIC
5. WEBINAR
6. ARIIA - 2020 RANKING
7. PERIYAR UNIVERSITY - PROGRAMME
8. CIRCULAR FROM PERIYAR UNIVERSITY

MEMBERS PRESENT,

1. DR. S. P. VIJETHKUMAR
2. S. SANTOSH
3. B. PROBHA
4. M. SELVAN
5. M. REVATHI
6. D. VASANTHI
7. M. HYRUNATHA

1. As per the communication received from NAAC on 7th October, 2020, our principal instructs Tarc team to prepare and submit AQAR in online.

2. Periyar university has sent or circulated professional English and Communicative English syllabus 2020-2021 to all affiliated colleges with the communication received from TANSCE.

3. A training and demonstration program was organized for non-teaching staff members in our college campus to orient information on basic fire and life safety, how and when to use a fire extinguisher in the event of emergency, and finally given hands on training with fire extinguishers on 20.10.2020 at 10.30 am.

4. Conducted
4. Conducted virtual induction program for first year students of our college for the annual year (2020-21) on 26-10-2020.

5. Notification received on 26th October - 2020 to participate in webinar on Sustainability title the path to a sustainable future on Sustainability Day.

6. As per the Email invitation to HEI'S, our principal instructs Tarc team and R&D Head to register for Atal Ranking of Institutions on Innovation Achievement ARIIA-2020.

7. As per the notification received from Periyar university principal instructs phd Faculty and Research Scholars to take part in professional development programme organized by Periyar university from 3.11.2020 to 4.11.2020.

8. Principal instructs the respective member to submit the data for Dr. A.P.J. Abdul Kalam Scholarship award with the circular received from Periyar university.

in the field of cooperation on or before
20th November 2020.

9. Invitation to participate in Launch of IP
Literary Initiative, (LIC 2.0) on 15th October 2020
10. Received Certificate from establishment of
LIC by Government of India for the
annual year (2020-2021)

MEMBER PRESENT

1. Dr. S. P. Vijeikumar
2. S. Santhosh
3. B. Prabha
4. M. Selvan
5. M. Revathi
6. D. Vasanthi
7. N. Hysunnisha

DATE : 15, 04, 25.11.2020 27.11.2020

VENUE : PRINCIPAL'S CHAMBER

MEETING, AGENDA,

1. CREATING ALUMNI - WHATSAPP GROUP
2. NAMINATION - NISP FOR STUDENTS AND FACULTY
3. IIC - MEETING
4. SUBMISSION OF UBA - 2020
5. SKILL DEVELOPMENT PROGRAMME - PLACEMENT
6. ORIENTATION PROGRAMME - EDP CELL.

MEMBERS PRESENT,

DR. S.P. VIJAYKUMAR

S. SANTHOSH

B. PRABHA

M. SELVAN

M. REVATHI

D. VASANTHI

M. HYRONNISHA

1. Principal Sir circulated mail to create Alumni what's app group for 2020 outgoing students to all HODs and IQAC by setting 9361222137 as a admin.

2. Invitations received for nominating on senior faculty from HEI'S for the Implementation of National Innovation and Startup policy for student and faculty. As per the communication principal instructs the IQAC to submit the data on or before 15th Nov - 2020.

3. As per the instruction of principal Sir, Tare members are requested to attend the meeting on 4.11.2020 at 12.15 pm, A block conference hall organised by H.C.

4. As per the UBA notification principal Sir instructed NSS coordinator to submit the documents for UBA-20 Annual Quality report.

5. Principal Sir instructs Head Skill & placement coordination to coordinate with Infosys Company in organising skill development programme for placement students from 25.11.2020 to 10.12.2020.

6. EOP cell conducted orientation programme to UG Students on 27.11.2020.

MEMBERS PRESENT,

1. Dr. S. P. Vijeikumar
2. S. Santhosh
3. B. Prabha
4. M. Selvan
5. M. Revathi
6. D. Vasanthi
7. M. Hysunisha

DATE : 4.12.2021, 19th December - 2020

VENUE : PRINCIPAL'S CHAMBER.

MEETING AGENDA.

1. PARTICIPATION IN NIRF 2021
2. NOV/DEC-2020 - EXAM GUIDELINES.
3. ARIIA - 2021 ACTIVATION OF DATA SUBMISSION PORTAL ARIIA, 2021 FRAMEWORK.
4. INDIA RANKING 2021
5. PALPAP- ERP DEMO

MEMBERS PRESENT,

DR. S. P. VIJEEKUMAR

S. SANTHOSH

B. PRABHA

M. SELVAN

M. REVATHI

D. VASANTHI

M. HYRUNNISHA

1.

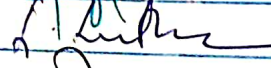
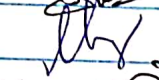
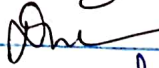
2 As per the communication received from periyar university, Principal Sir instructs (or) circulate periyar university Examination guidelines and commencement of Examination (16.12.2020, online mode) on 14.12.2020 to all HOD's and faculty members.

3. Principal Sir instructs R&D and IQAC to followup and process Activation of data Submission portal ARHA-2020 framework data collection and submission from 7th december to 23rd feb 2021 in connection with the notification from ARHA-2021.

4. As per the communication received from India Ranking 2021 of confirmation of details for pre-Registration Principal Sir asked Nodal Officer to register the details of India Ranking 2021 on or before 19th Dec-2020.

5. Received invitation to participate PALPAP-ERP demo to the various stake holders of the Institution on 11th Dec-2020.

MEMBERS PRESENT,

Dr. S.P. Vijeikumar	-	
S. Santhosh	-	
B. Prabha	-	
M. Selvan	-	
M. Revathi	-	M. Revathi
D. Vasanthi	-	
N. Hygunnisha	-	N. Hygunnisha

DATE : 8.12.2020, 29.01.2021.

VENUE : PRINCIPAL CHAMBER

MEETING AGENDA :

1. REGISTRATION - SWAYAM MOOC
2. IIC - MOTIVATIONAL PROGRAMME
3. INDIA TODAY MDRA - 2021 RANKING
4. ORIENTATION SESSION-

MEMBERS PRESENT,

DR. S.P. VIJEEKUMAR
S. SANTHOSH
B. PRABHA
M. SELVAN
M. REVATHI
D. VASANTHI
N. HYRUMISSHA

1. As per the communication received from UGC our principal Sir circulated the information to all HODs and also requested to enroll maximum number of students in TS UG and 46 PG Non-Engineering Swayam mooc to be offered in January - 2021.

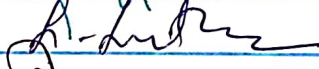
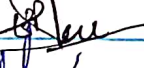
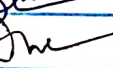
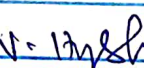
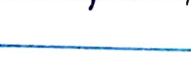
2. on 8.12.2021 Institutions Innovation cell IIC organised a motivational program on Novelty Creates opportunity.

3. IQAC awards and rewards day function held on 18th Jan-2021. All faculty members are requested to attend the function.

4. As per the invitation received from India today MDRD - 2021 ranking our principal Sir instructs three department (BCA, microbiology, Commerce) to participate in the programme and asked them to submit the data on or before Feb 15, 2021.

5. As per the invitation received from director sir all are requested to participate in this programme titled "National educational policy" on 29.01.2021.

MEMBERS PRESENT,

Dr. S. P. Vijeikumar	-	
S. Santhosh	-	
B. Prabha	-	
M. Selvan	-	
M. Revathi	-	
D. Vasanthe	-	
N. Hysunnisha	-	

DATE : 23-12-2020 - 07-01-2021

VENUE : PRINCIPAL CHAMBER

MEETING AGENDA :

1. ACADEMIC AUDIT (EXTERNAL)
2. AUTONOMOUS MOCK VISIT.

MEMBERS PRESENT:

Dr. S.P. Vijekumar	-	Principal
S. Santhosh	-	co-ordinator
D. Kavitha	-	member
R. Senkottavel	-	member
M. Revathi	-	member
D. Vasanthi	-	member
N. Hyunisha	-	Member.

1. As per the Communication received from the UGC-Expert Committee planned to visit our Campus on the month of february.2021.
2. principal of our Institution requested to all Heads of the Departments to conduct an Academic Audit and Autonomous Mock visit. before committee visit by UGC
3. IQAC has arranged the External Expert visit schedule as follows..
4. Feedback and Suggestions were offered by the External Expert and its is considered for the future development and growth of our Institution.

EXTERNAL EXPERT VISITING SCHEDULE

S.NO	DATE	DEPARTMERNT	EXTERNAL EXPERT DETAILS
1	23.12.2020	Department Of Computer Science & Computer Application	Dr. K Thangadurai Head, Dept. Of Computer Science Govt. Arts college (Autonomous) Karur-639005
2	23.12.2020	Department Of Commerce & Business Administration	Dr.G. Vignesh Head, Dept. Of Commerce Ngm college,(Autonomous) Pollachi
3	26.12.2020	Department Of Mathematics & Statistics	Dr.M.Paramasivam, Assistant prof. Dept.of Mathematics, Bishop Heber College(Autonomous) Tiruchirappalli
4	28.12.2020	Chemistry	Dr. Anandhan Head, Dept.of Chemistry Srimad Andavar Arts & Science College,(Autonomous) Tiruchirappalli
5	29.12.2020	Life Sciences (Biotechnology, Microbiology ,Biochemistry & Zoology)	Dr.M.S.Mohamed Jabir Head, PG and Research Dept.of Biotechnology and Microbiology National College (Autonomous) Tiruchirappalli-62001
6	29.12.2020	Hotel Management & Catering Science	Dr. M P Senthilkumar Assistant Professor & MID Department of Hotel Management & Catering Science Jamal Mohammed College (Autonomous) Tiruchirappalli
7	30.12.2020	Department of Physics	Dr. C.Ravidhas Head, Department of Physics Bishop Heber College(Autonomous) Tiruchirappalli

8	31.12.2020	Department of English	Dr. S. Mohammed Hameed Head, Dept. Of English Saddakathullah Appa College Tirunelveli (Autonomous)
9	31.12.2020	Department of TFD	Dr. Shanmuga Sundharam K.S.R College of Technology Tiruchengode
10	04.01.2021	Department of Electronics & Communications	Dr. P. Gowrisankar Hindusthan College of Arts & Science(Autonomous) Coimbatore
11	07.01.2021	Department of Tamil	Dr.R.Nirmala Devi Asst Professor & Head Vellalar College for Women (Autonomous) Erode -12

MEMBERS PRESENT:

Dr. S.P. Vijei Kumar	-	SP
S. Santhosh	-	d. Luthu
Dr. Kavitha	-	D. Kavitha
R. Senkotoval	-	R. Senkotoval
M. Revathi	-	H. Revathi
D. valanthi	-	D. valanthi
N. Hyrunisha	-	N. Hyrunisha

DATE : 01-02-2021 - 28-02-2021.

VENUE : PRINCIPAL CHAMBER

MEETING AGENDA:

1. MPhil/Ph.D Admission for 2021 Session.
2. Virtual counseling program for I-UU girls students by Women's Forum.
3. Demonstration of ARIIA DCS -2021 Through webex - online.
4. Governing Council Meeting - GCL-2021
5. Autonomy Mock visit - II
6. FDP - ICT Skills.
7. Participation of ARIIA-2021 - reg
8. Autonomy visit by UGC-Expert visiting Committee - Feb-2021.

MEMBERS PRESENT

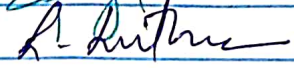
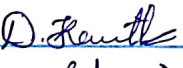
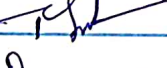
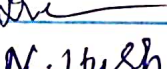
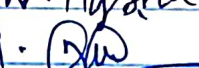
DR. S. P. VIVEKUMAR	- Principal
S. SANTHOSH	- Coordinator
D. KAVITHA	- Member
R. SENKOTUVEL	- member
M. REVATHI	- Member
D. VASANTHI	- Member
N. HYRUMISHA	- Member.

1. The Periyar University has mailed a notification regarding M.Phil/Ph.D Admission for July-2020 Session a through Common Entrance Test mode. principal of our Institution forward the information to Research Departments and follows. (Exam Date: 13.02-2021) Univ campus.
2. program on online virtual counseling for I-UU girls admitted in (2020-2021) Academic year conducted from 08.02-2021 to 10.02-2021. Three days counseling session via Googlemeet.

3. A mail notification received by ARIIA-2021, MoE's Govt of India, regarding Demonstration of ARIIA Data capturing System (DCS) and Q & A Session - category colleges (self-Piramed) will be held on 10th Feb-2021. Our principal Sir instructed the TIC cell & IQAC members should take participate in it.
4. The chair person of IQAC was organized the Governing Council meeting on 12-02-2021, all members & Experts were invited through Google meet online.
 - principal Sir discussion with previous meeting minutes and Action taken report.
 - Suggestion's were offered by the GC members to attain Autonomous & NAAC. and it is taken into consideration.
5. Our principal organized a Autonomy MoU visit-II and invited External Expert Dr. C.S. Shobana Asst prof, Dept of Microbiology, PSC college of Arts & Science, Coimbatore.
 - Discussion about principals PPT presentation,
 - Department PPT by HoD's.
 - Controller of Examination (COE'S) OF PSC visit.
 - Feedback's & Suggestion were offered by Expert and wishes given to our team.
6. principal instructed Faculty Development - cell Coordinator to organized a FDP program on ICT Skills to Teaching & Non-Teaching Faculty members. on 20-02-2021.

7. Head of the Institution - give notification regarding to participate of ARIIA-2021 ranking. to IQAC & IIC cell & Coordinator.
8. UGC Autonomous Expert Committee visit - on 27 & 28. feb-2021. our principal has arranged a meeting with Heads & coordinators to face the UGC Expert Committee and to acquire the status of Autonomy.

MEMBERS PRESENT

Dr. S. P. Vijei Kumar	-	
S. Santhosh	-	
D. Kavitha	-	
R. Senkottivel	-	
D. Vasanthi	-	
N. Hyrinisha	-	
M. Revathi	-	

DATE : 05-03-2021 to 20-03-2021

VENUE: PRINCIPAL CHAMBER

MEETING AGEND :

1. ARIIA-2021 Ranking Date Extension - reg
2. AQAR-2019-2020 Submission
3. COVID-19 Special committee meeting
4. Orientation session on ARIIA-2021
5. IIC cell event on IPR

MEMBERS PRESENT

Dr. S.P. Vijeikumar - principal
 S. Santhosh - coordinator
 D. Kavitha - Member
 R. Senkottavel - Member
 M. Revathi - Member
 D. Vasanthi - Member
 N. Hymisha - Member

1. A mail notification from ARIIA-2021 regarding the extension of the last date for submission to 31st march 2021. Our principal sir instructs to R2D Head and IQAC to do the needful things to submit the ARIIA Ranking data. (05-03-2021)
2. Our principal sir organized a meeting with IQAC coordinator and members regarding submission of the AQAR-2019-2020 report before May-2021. As per NAAC notification. (06-03-2021)
3. A special committee meeting was organized for COVID-19 on 11-03-2021 by our Director Academics & Principal sir with 12 members team. Safety precaution measure taken to prevent COVID-19. For the Institution, Dr. M.V. Periyasamy acts as Nodal officer.

4. An orientation session were organized by ARIIA-2021 Ranking by Ministry of Education on 18th March-2021. our principal sir instructs to R&D Head and members to participate the events.

5. Institution Innovation cell organizes a workshop on Intellectual Property Rights & IP Management for Startup on 20th March-2021. our principal and IIC cell coordinator has circulate the notification to staff and students to take participate in the event.

Members Present:

Dr. S. P. Vijeikumar -

S. Santhosh -

D. Kavitha -

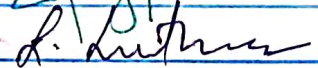
R. Senkotturel -

M. Revathi -

D. vasanthi -

N. Hyrinisha -















Date: 08-04-2021, 16-04-2021, & 26-04-2021

VENUE: PRINCIPAL CHAMBER

AGENDA:

1. Disaster Management Act 2005 COVID-19 Lockdown -
2. IIC - Interactive Session - online
3. University Examination April-2021 - online mode.

MEMBERS PRESENT:

Dr. S.P. Vijekumar - Principal
 S. Santhosh - Coordinator.
 D. Kavitha - Member
 R. Senkottavel - member
 M. Revathi - Member
 D. Vasanthi - Member
 N. Hymisha - Member.

1. As per state Government of Tamilnadu - Disaster Management Act 2005 - COVID-19 Lockdown - extendend and issues Standard operating procedunes to Follow up Higher Education Institutions, we follow up the Guidelins.
2. Intitution Innovation Cell has organize an event " Successful Startup - Pander on 16th April-2021 online - Our principal sir and cell coordinator give notification to Students and Staff to take participation.
3. As per Periyar University notification the commencement of April-2021 Examination. Can be conducted by online mode.

Members present:

Dr. S.P. Vijaykumar -

S. Santhosh -

D. Kavitha -

R. Senkottivel -

M. Revathi -

D. Vasanthi -

N. Hymanisha -

SJA

L. Luthra

D. Kaur

M. S. S.

M. S. S.

Dr.

N. Hysha

Date: 03-05-2021, 04-05-2021, 05-05-2021, 07-05-2021 & 26-05-2021
28-05-2021.

VENUE: PRINCIPAL CHAMBER

AGENDA:

1. COVID-19 lockdown Extended till 31-05-2021.
2. NAAC webinar on RAE, Skills & employability.
3. MCA - closure (2021-2022) & NOC - reg
4. IIC "Innovation & Entrepreneurship" orientation program
5. IIC - Impact Lecture Series - I.

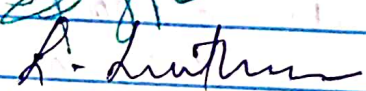
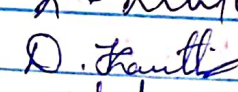
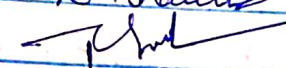
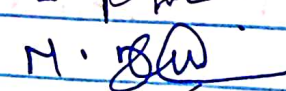
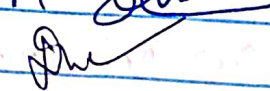
MEMBER'S PRESENT:

Dr. S.P. Vijaykumar - principal
S. Santhosh - coordinator.
D. Kaviytha - Member
R. Senkumel - Member
M. Revathi - Member
D. Vasanthi - Member
N. Hymnisha - Member.

1. Lockdown extended as per Disaster Management Act 2005 -- COVID-19 till 31-05-2021. Until further orders with existing guidelines & relaxations.
2. Our principal sir instructs to IQAC coordinators and members to participate NAAC webinar title "The Impact Metrics in RAE, Skill & Employability - on 04/05/2021.
3. Master of Computer Application (MCA) Degree - per closure and Non-objection certificate - regarding - principal sir arranged meeting for respective Incharges for the Academic year 2021-2022.

4. An orientation program "Innovation & Entrepreneurship" was organized by the IIC cell on 07/05/2021. The cell coordinator give notification to the students and staff to participate. Invited guest: Dr. R. Kaviitha, Saradha College for women - Salem.
5. IIC Cell organizes the impact Lecture Series-I on 26/05/2021 & 28/05/2021. (4-Sessions). Various chief guest were invited for motivational speech and e-certificate were issued for the participants.

Members present:

Dr. S.P. Vileikumar	-	
S. Santhosh	-	
D. Kaviitha	-	
R. Senkatonel	-	
M. Revathi	-	
D. Vaseunthi	-	
N. Hyrenisha	-	