(For the candidates admitted from 2012–2013 onwards)

B.B.A. DEGREE EXAMINATION, APRIL/MAY 2018.

Third Semester

BUSINESS PROCESS OUTSOURCING

Time: Three hours Maximum: 75 marks

SECTION A — $(10 \times 2 = 20 \text{ marks})$

Answer ALL questions.

- 1. Expand BPO.
- 2. Define outsourcing.
- 3. What do you mean by tele marketing?
- 4. State any two types of training provided in call centers.
- 5. Who is a team player?
- 6. Define stress management.
- 7. What is a numerical aptitude test?

- 8. State any two advantages of telephonic interview.
- 9. What is physical fitness?
- 10. What is personality development?

SECTION B — $(5 \times 5 = 25 \text{ marks})$ Answer ALL questions.

11. (a) What are the challenges for in sourcing?

Or

- (b) Describe the importance of BPO.
- 12. (a) What are the functions of call centres?

Or

- (b) What are the advantages of tele marketing?
- 13. (a) How to please your customers?

Or

- (b) How to improve call centre employee efficiency?
- 14. (a) What are the do's at telephonic interview?

Or

(b) What are the types of stress?

15. (a) What are the qualities of a pleasing personality?

Or

(b) Bring out the importance of professional dress in the work place.

SECTION C — $(3 \times 10 = 30 \text{ marks})$

Answer any THREE questions.

- 16. Explain in detail about different types of BPO services.
- 17. Describe the various training provided in BPO industry.
- 18. Elaborate the coping strategies for stress.
- 19. Explain in detail about various types of test.
- 20. What are the benefits of physical fitness? Explain.